

St. Emily School FSA: Monthly Board Meeting

October 19, 2021 7 p.m. Zoom

October 19, 2021 FSA Meeting Notes

Attendees: Anna D'Souza, Father Presta, Karen Booth, Lisa Geiger, Jen Clarke, Suzette Apao, Kelly Rizzo, Nancy Urbaszewski, Angela Theodosopoulos, Janine Schoen, Donna Perez, Jen Kottra

Call to Order

- Lisa G. called the meeting to order at 7:02pm

Welcome and Prayer

- Fr. Presta led us in prayer

Approval of Prior Month's Meeting Minutes

- Review September minutes
- Donna P. motioned to approve. Jen C. seconded the motion.

Treasurer's Report: Anna D'Souza

- Current balance is ~\$4,137.60 Oct balance, available \$2,377.04
 - SPENT
 - Lou Malnati pizza fundraiser \$6,600
 - reimbursements
 - M.Olsen ice cream social/boohoo \$123
 - L. Geiger dessert sales ~\$35
 - Mr. Beef teach appreciation lunch ~\$331
 - St. Emily Back in Black fundraiser \$520
 - DEPOSITS
 - Lou Malnati ~\$9,517
 - Script orders \$240
- Keep restricted fund \$2,300, may need for Fun Fair

Pastor's Report: Fr. Presta

- **Teaching in School**
 - The month of October is dedicated to the **Holy Rosary**. Fr. Hank and I have been teaching in all the classrooms (Kindergarten through 8th Grade) over the past couple of weeks.
 - Fr. Hank has been teaching about our new Millennial Saint, **Blessed Carlo Acutis**, who was born in 1991 and died in 2004 at the age of 15 from leukemia. He was loved playing soccer and video games. He had a great love for Jesus in the Eucharist and a strong devotion to the Blessed Mother. His feast day is October 12. He is a great real model for our young people.
 - I have been encouraging our children to pray the rosary each day and teaching them about the Joyful, Sorrowful, Luminous and Glorious Mysteries.
- **Confirmation 2022**

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- o Our Episcopal Vicar, Bishop Jeffrey Grob will celebrate the Sacrament of Confirmation with our 8th Grade Class on Sunday, March 13, 2022 at 2 p.m.
- **Update on Religious Education**
 - o Our Religious Education Program began their new year on Wednesday, October 6. There are over 300 children from St. Thomas Becket and St. Emily Parishes who are enrolled in our program. This is one of the biggest enrollments for Religious Education in many years. I want to thank **David Mika, Renata Sosin and our veteran catechists** for all they are doing this year to pass on the Catholic faith to our young people.
- **Mundelein Seminarians**
 - o This year, we have five Mundelein seminarians who have been assigned to St. Emily's: **Deacon Joe Wagner, Deacon Ben Thomsen, Mr. Matt Howard, Mr. Evan Glowzinski and Mr. Nicholas Baker.** Deacons Joe and Ben have been assisting and preaching at various Sunday Masses the last few weeks. **Nick Baker and Matt Howard** are teaching a fall course to the adults of our parish on the Gospel of Luke. **The next session is Tuesday, November 2 at 7 p.m. in Hajdu Hall.** No fee or registration is required. Please bring your bible and an open heart to class.
 - o **Evan Glowzinski** will be teaching religion in our school with Fr. Hank on some Wednesdays when he is available.
 - o Please continue to pray for our five seminarians assigned to St Emily's and all the men at Mundelein Seminary as they prepare for priesthood.

Principals Report: Ms. Karen Booth

- Thank you for the teacher appreciation!
- Red ribbon week coming up
- This Friday, dress down for Chicago Sky winning championship
- In person, parent-teacher conference, link tomorrow for sign-up
- Hot lunch starts in November, can order for November & December

Teacher Liaison: Kathy Bruno

- No new news

School Board Liaison: Jen Kottra

- School Board meets every other month.
 - o For reference, these are the 2020-2021 meeting dates: 2nd Thursday of every month: Sept, November, January, March, May

New Business

- No new business

Committee Reports

Fundraising Coordinator: Jen Kottra

- Dessert Days: Oct 4th forms out; Forms due Oct. 18th. Pickup Nov. 16th or 17th

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- potentially \$1,500 sales, but need to enter manual orders

Upcoming Monthly Dine & Share Schedule

The following is a list of proposed dine and shares updated each month as details are confirmed.

Date	Restaurant	Net Profit	Percentage Back/comments
September	Culver's	\$660	15%; very nice person to work with
October	Mr. Beef & Pizza	\$230	15%; doing lunch 11am-9pm; Luann Zundell
November	Chipotle		30%; potentially Nov. 18th week
December			
January			
February			
March			
April			
May			

Fundraiser Profits

Below is a list of fundraisers and the profits.

Type	Date	Vendor (if applicable)	Net Profit Amount
Dine & Share Total			
Gift Certificates		Lou Malnati's	
Dessert Days			
Super Bowl Squares		FSA	
Santa's Workshop			
Butter Braids/Cookie Dough			

Teacher Appreciation Coordinator: Kelly Rizzo/Lisa Geiger

- No new news

Spiritual Coordinator: Suzette Apao

- Baby Bottle to support Aid for Women at church
 - o Distribute bottle October 23/24
 - o Collect back November 6/7
 - o Children will receive theirs at school
- Will need students/volunteers to hand out/collect at church before/after mass

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- o Note to the 8th graders to volunteer and earn service hours
- Letter will go out to the students on the bottle
- Advent calendar for the students, FSA cover costs?

Santa's Workshop Coordinator: Suzette Apao/Andrea Derwin

- Andrea will train Suzette this year
- Monday set up and Friday take down → will need volunteers
- Tuesday-Thursday student shopping days from 8:30am-2:30pm
- week of November 15-19
- Currently in person, will check if we can do online

Book Fair Coordinator: Suzette Apao/Michelle Olsen

- Thursday/Friday set up
- Book Fair will be open on Sunday, January 30th at Open House, preview Friday, January 28th
- Look at online option
- No new news

Fun Fair Coordinator: Angie Theodosopoulos

- Friday, February 4th
- Event for student appreciation
- Suggestion to rent bouncy house, consider other education/fun things or change event up
- No new news

Marketing Coordinator: Nancy Urbaszewski

- Created FSA awareness flyer to share with the parents
 - o Add how parents can join to the flyer
 - o Will send home with students and Wednesday news
- FSA logo shirt idea - thoughts/feedback: for reference, 50/50 cost share is what athletics has; Nancy will check on pricing

Hot Lunch Coordinator: Kathy Bruno and ??

- Is willing to train someone to take over
- Still working on getting vendors, however current restaurant supply and labor shortages are creating a reliability issue...so continued patience requested
- Looking for volunteers to coordinate the food distribution

School & Social Events Coordinator:

- Email Michelle Olsen on comments regarding BooHoo/Yahoo breakfast change
 - o Ice cream social suggestion for next time...can we have an ice cream truck?
- Spring Fest for parents only... will do Spring Fest
- Mom's night out...idea reached out to Mrs. Erickson 7-7:30pm BYOB, shopping some of her artwork, 7:30-8:30pm will do an art piece, shopping, Friday, October 22nd. Max 40 people; will need flyer created via Nancy or Mrs. Erickson

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- 18 people registered
- Wed. news reminder tomorrow, not too late to sign up
- Trunk or Treat, North Lot,
 - October 30th, 12:30-2pm; 12:30pm-1:30pm eating, 1:30pm-2pm trick or treat
 - ~26 families, so far, signed up
 - Reminder: social distancing for games
 - May need to a monitor for bathrooms to contain school access?
 - Add Wed. news, you can decorate minimally or go all out for decorations on your car
- Breakfast with Santa or Crafting with Santa
 - Cookie and Craft Bag
 - Friday decorate room, December 3rd
 - Saturday event, December 4th
 - 9-noon, hourly groups
 - Can we check the police department community outreach to see if we can find a Santa
 - Need Santa volunteer & must be virtue trained

School Services Coordinator: Jen Clark

- Awaiting room parents funds collections
- Need list of room parents contact
- Script cards - how do we increase participation and have a more consistent sales
 - suggestion once a month at Sunday mass?

Closing and Prayer

- Fr. Presta led closing prayer
- Lisa adjourned the meeting at 7:56pm