

In the event of illness or accident, the same procedures followed during the course of a school day will be followed in the extended care program.

A teacher is available to assist during homework time. It is the child's responsibility to acknowledge his/her assignments and then use the resources available. Materials needed for homework are the child's responsibility.

PERSONAL ITEMS

Extended care personnel are not responsible for any personal items brought to school by students. If you choose to send something from home, it is strongly recommended that it be marked with permanent ink for easy identification. All clothing, backpacks, lunch boxes must have the child's name on it.

NO ELECTRONIC DEVICES ARE ALLOWED. NO CELL PHONE USAGE IS ALLOWED. The phone must remain in the child's backpack. If the phone is used, found to be on or rings during extended care hours, the phone will be taken by an Extended Care Staff member. The parent will be called and will need to pick up the phone at the school office the following day.



St. Emily School Extended Care Program 2020 - 2021

Principal: Ms. Karen Booth

Director: Mrs. Kathy Wosz

HOURS

6:30 AM – 7:45AM
2:45 PM – 6:00 PM

(A \$20 late fee will be charged for students picked up after 6:00PM)

FEES

Registration Fee (non-refundable)

\$30.00 *per child*

Sports Registration fee (non-refundable)

\$10.00 *per child*

Hourly Rates

\$8.00 per hour, 1 child/\$11, 2 children/\$14, 3+children

A \$10.00 billing fee will be charged, if billing is necessary.

Fees are payable in advance. **No credit will be given for days absent from Extended Care.** Extended Care Weekly Forms are on-line under Wednesday News and payable no later than indicated on the weekly form.

Regular and prompt payment is expected. If fees are not paid as scheduled, a child will not be permitted to continue in the program. *All checks should be made payable to "St. Emily School".*

If an emergency arises and a child needs to attend Extended Care, the child is always welcome.